



Woodhall Spa Cottage Museum Volunteer Expression of Interest Form

Thank you for your interest in volunteering at Woodhall Spa Cottage Museum.

The Museum has a number of interesting volunteer roles:

Board Secretary (admin support for the Board), Collections, Display, Education, Events, Fundraising, Grounds Maintenance/Gardening, Human Resources (HR), Marketing, Meet & Greet (individuals or groups), Office Administration, Publicity, Reception or Front of House, Research, Social Media and Visitor Research.

You can work in more than one area of interest. You might want to use existing skills, or learn new ones, or do a bit of both. Whatever your skills, talents or interests, if you would like to apply to volunteer at the Museum, please complete this form and return it to:-

Volunteer Co-ordinator, Woodhall Spa Cottage Museum

Iddesleigh Road, Woodhall Spa, LN10 6SH or chairman@cottagemuseum.co.uk

We will contact you after receiving your Expression of Interest form to invite you for a look around the Museum, the offices and have an informal chat.

A DBS check may be required for specific roles.

Your details:		
Full Name		
Address		
Postcode		
Telephone/Mobile		
Email		
Preferred method of contact?	Telephone <input type="checkbox"/>	Mobile <input type="checkbox"/> email <input type="checkbox"/>

Availability

Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.	a.m.	p.m.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How many hours would you like to volunteer at the Cottage Museum? per week/month/year

Are you willing to work on occasional evenings? Yes No

Please write down any other information about your availability that we need to know e.g. I am available from April to July each year or I am not available (specify).

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Which role(s) are you interested in? (please tick all that apply):

- | | | | | | | | |
|--------------------------|--------------------------|--------------|--------------------------|-----------------------|--------------------------|------------------|--------------------------|
| Board Secretary | <input type="checkbox"/> | Collections | <input type="checkbox"/> | Display | <input type="checkbox"/> | Education | <input type="checkbox"/> |
| Events | <input type="checkbox"/> | Fundraising | <input type="checkbox"/> | Grounds Maintenance | <input type="checkbox"/> | HR | <input type="checkbox"/> |
| Marketing | <input type="checkbox"/> | Meet & Greet | <input type="checkbox"/> | Office Administration | <input type="checkbox"/> | Publicity | <input type="checkbox"/> |
| Reception/Front of House | <input type="checkbox"/> | Research | <input type="checkbox"/> | Social Media | <input type="checkbox"/> | Visitor Research | <input type="checkbox"/> |

My background is in: please specify e.g. administration, business, charity, heritage, IT, management, personnel, schools, etc.....

Do let us know if you have links to Woodhall Spa or knowledge of its history.

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Equal Opportunities

The Museum is committed to promoting equal opportunities for all in its staff and volunteer recruitment policy, practices and procedures. To make this meaningful we need to monitor the effectiveness of our policies by analysing statistical information. We would be grateful if you could provide us with the following information. This will be kept confidential, and will not affect your application.

Age Group:

- 16-24 25-34 35-44 45-54
- 55-64 65+ Prefer not to say

Gender: Male Female Prefer not to say

Do you have any access requirements? E.g. wheelchair access, large print, audio needs.

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Your details will be kept in accordance with the Data Protection Act 2018. They will be held securely and confidentially, and will only be accessed by authorised management.

I declare the information I have provided is true:

Signed.....

Dated.....