

Visitor Services Personnel (Seasonal, part time)

We are now recruiting for our 2020 season and are looking for reliable, flexible, confident and passionate people to join our frontline Visitor Services team.

We are seeking 2 - 3 individuals with heritage and local area knowledge for a job-share post starting on the 3rd April 2020 and ending on the 31st October 2020. The hours of opening will be 10.30 a.m. - 4.00 p.m. with additional set up time – **a rota system will be put in place to ensure that weekends and bank holidays are covered** and a certain amount of flexibility is required.

Key areas of focus include opening and closing the museum at the advertised times (shown on the website), delivering a service to museum visitors and tourists, accepting museum entrance fees, handling the museum shop sales and recording financial transactions accurately.

The Job Description is available to download from the Museum website and a Museum Information Sheet is also available.

Deadline for applications is by 12 noon on Wednesday 4th March 2020

Interview Dates for shortlisted applicants will be morning of Monday 16th March 2020

Induction and training day for successful applicants will be Friday 3rd April 2020